

CALL TO CAUCUS OF THE NEWPORT NEWS DEMOCRATIC CITY COMMITTEE TO ELECT DELEGATES AND ALTERNATES TO THE 3RD DISTRICT AND STATE CONVENTIONS

The Newport News Democratic City Committee (NNDCC) will hold an assembled caucus on Monday, April 22, 2024 at 7:30 PM at Sister Cities of Newport News, 11820 Merchants Walk Suite 100, Newport News, VA 23606 for the purpose of electing 44 delegates and 11 alternates to the VA-3rd District Convention on Saturday, May 18, 2024 at 12:00 PM at Granby High School, 7101 Granby Street, Norfolk, VA 23505 and the Virginia Democratic State Convention on Saturday, June 22, 2024 at 10:00 AM at the Greater Richmond Convention Center, 403 North Third Street, Richmond, VA 23219.

I. Candidate Filing

Each person seeking to become a Delegate to the 3rd District and State Conventions shall need to file an electronic Declaration of Candidacy form by no later than 5:00 PM on Monday, April 15, 2024. This declaration form shall include the Presidential Candidate this Delegate seeks to represent. This declaration form will be posted at www.vademocrats.org/delegateselection after the March 5, 2024 Presidential Primary.

There will be a voluntary State Convention fee of \$25.00 for each candidate for State Convention and District Convention Delegate and District Convention Alternate. The fee, collected electronically with the filing, is distributed as follows: \$10 to DPVA; \$10 to local city/county committee; \$5 to 3rd CD Committee. No person shall be denied the right to participate in the delegate selection process due to nonpayment of the voluntary administrative fee.

II. Candidate Qualification

In order to certify the eligibility of a candidate for election, the Chair shall ascertain that each prospective candidate:

- Is a resident of and registered to vote in the City of Newport News, Virginia;
- Is a Democrat;
- Does not intend to support, endorse, or assist any candidate who is opposed to a Democratic nominee or endorsee in the November 2024 election;
- is not a member of any other political party;
- and has not participated and will not participate in the nomination process of any other political party for the November 2024 election.

Only candidates committed to the nomination of the Democratic candidate for President of the United States may serve as Delegates or Alternates.

III. Notice

The NNDCC shall provide notice of this caucus by placement of a general notice of the caucus, including noticing the caucus date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia, the NNDCC websites; by email notification to the members of the NNDCC who reside in the City of Newport News; and through other reasonable means that will disseminate information about the caucus to registered voters in the City of Newport News. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

IV. Participation

Every Democrat who is a registered voter in the City of Newport News is urged to attend and participate. Each participant must sign a written declaration that he or she:

- Is a Democrat and not a member of any other political party;
- Does not intend to support any candidate who is opposed to a Democratic nominee in this General Election;
- Has not participated in and will not participate in the nominating process of any other party for the positions listed above; and
- Is registered to vote in the City of Newport News.

V. Conduct of Caucus

The doors will open for registration at 6:30 PM. At 7:30 PM the doors will close, the call to caucus will be called to order, and voting will begin. Those still in line at 7:30 PM will be permitted to vote.

The Co-Chairs of the NNDCC, or his or her designee, shall be the Chairs of the Caucus and shall appoint a Secretary and such other Officers of the Caucus as is deemed appropriate. The NNDCC will prepare the Rules for the Caucus.

VI. Determination of the Delegates

If the number of candidates for delegate/alternate is greater than the total allocated to each presidential candidate per the March 5, 2024 Presidential Primary results in the City of Newport News, then an election shall be held. Candidates for Delegate and Caucus Participants must all declare preference for a Presidential Candidate. For each Presidential Candidate who is

allocated delegates, the delegates allocated to that candidate shall be elected by the caucus participants declared for that candidate. That candidate's delegation shall comprise the top number of vote-getters equal to the number of delegates received. For example: if Presidential Candidate Barack Obama was entitled to 5 Delegates, then the top 5 vote getters who were pledged to Barack Obama shall be elected.

- A. Alternates shall be selected as the next highest vote getters for each pledged candidate. For example: if Presidential Candidate Barack Obama was entitled to 5 Delegates and 1 Alternate, then the top 5 vote getters shall be elected as Barack Obama Delegates and the 6th highest vote getter shall be elected as the Barack Obama Alternate.

If the number of candidates for delegate/alternate is equal to or fewer than the total allocated to each presidential candidate per the March 5, 2024, Presidential Primary results in the City of Newport News, the Chair shall cancel the caucus and those delegate/alternate candidates who have filed shall be deemed to be elected by the caucus. In the event that fewer than the allocated number pledged to each candidate are elected in the caucus, the delegation members pledged to that candidate shall fill the vacancies.

The rules for the Virginia Democratic Party Selection of Delegates can be found [here](#). Filing forms for delegate candidates and caucus attendees will be found [here](#).